



Dr. B. B. HEGDE FIRST GRADE COLLEGE, KUNDAPURA

Accredited by NAAC With B++ Grade (Cycle I)

(Affiliated to Mangalore University)

(A Unit of Coondapur Education Society (R.), Kundapur)

Smt. Vishalakshi B. Hegde Campus, N.H.-66, Sangam, Kundapur-576201, Udupi Dist.

E-mail : bbhegdecollegekundapur@rediffmail.com

Website : www.bbhegdecollege.com

Fax & Phone : 08254 - 235588, 235589, Mob : 9844218126

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 12.06.2024

NOTICE


All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that IQAC meeting will be held on 12 June 2024 at 3.45 p.m. in the Principal's Office. Presence of all the members of IQAC & Heads is solicited.


Mrs. Deepika G.

IQAC Coordinator

I.Q.A.C. Co-ordinator

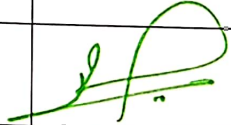


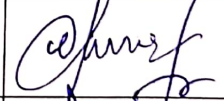


Dr. B. B. Hegde First Grade College
Kundapur-576201


Prof. K. Umesh Shetty
Principal and Chairperson



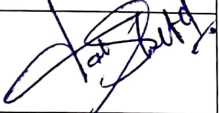

Principal

Dr. B. B. Hegde First Grade College
Kundapur -576201

Members:

Sl. No.	Name	Position of the Member	Signature
1.	Prof. K. Umesh Shetty Principal	Chairperson	
2.	Mrs. Deepika G. Asst. Prof. & Head, Dept. of English	Coordinator	
3.	Mr. Rakshith Rao Asst. Prof., Dept. of Commerce	Asst. Coordinator	
4.	Dr. Chethan Shetty K. Assoc. Prof. & Head, Dept. of Kannada	Vice Principal	
5.	Mrs. Veena V. Bhat Asst. Prof.	Head, Dept. of Commerce	
6.	Mrs. Nanda Rai Asst. Prof.	Head, Dept. of Business Administration	



7.	Mr. Mahesh Kumar Assoc. Prof.	Head, Dept. of Comp. Sci. & Application	
8.	Dr. Deepa Assoc. Prof.	Head, Dept. of Hindi	
9.	Mrs. Rakshitha Asst. Prof.	Head, Dept. of Science	
10.	Ms. Gayathri Shet Office Superintendent	Administrative Staff	



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IQAC Meeting

Minutes of the meeting held on 12.06.2024

- 1) AQAR Submission of 2023-24.
- 2) Criteria-wise documents compilation
- 3) Dept Visit - Document verification
- 4) AAA.
- 5) Clarity of Documentation
- 6) 12(b)
- 7) More specialization in B.Com, BBA & BCA.
- 8) SEP from next AY.
- 9) Farewell – 18th June, Forenoon
Certificate Course Examinations – 18th June, Afternoon
- 10) Graduation Day – 24th July
- 11) Recognition – Achievements of Staff and Students
- 12) New Appointments for BCA
- 13) New Stationery
- 14) Provision for Lift
- 15) Extensions of Building
- 16) Felicitation to the Rank Holder
- 17) Bridge Course – 2024-25 from all programs
- 18) Placement Training on Soft Skills by Magic Bus India
- 19) Induction Programme for the new batch on 12th, 13th and 14th August.
- 20) New Generator Installation
- 21) Extension of Boys Washroom
- 22) MOU with MSDC

1. The Principal emphasized on the quick and secure submission of AQAR for the academic year 2023-24.
2. It was brought to attention to collect the appropriate documents related to NAAC.
3. A Department Visit would be conducted for the verification of the Department Files in the upcoming week.

4. It was mentioned that AAA filling and submission must be done within the given time period.
5. The IQAC Coordinator advised everyone to make sure that the photos are Geo-tagged ones. The photos must be clear and concise. The documents must have the name of the Department, Resource Person (if any) and the name of the Programme.
6. A discourse was held upon the ongoing process of Section 12(b) UGC Act.
7. It was made a note that an upsurge must be expected in various specializations under B.Com., BBA and BCA.
8. A general discussion was held on the challenges and changes in the syllabus due to SEP in the next Academic Year.
9. The Farewell for the current outgoing batch was decided to be organised on 18th June. The examination for various Certificate Courses for the first year students would be conducted on the same afternoon.
10. The various criteria regarding the Graduation Day, such as the eligibility, dress code and the registration process.
11. Recognition for the achievement of staff and students was encouraged by the Student Welfare Officer.
12. It was informed that there were a few vacancies for BCA by the H.O.D. of Computer Applications.
13. An establishment of a new stationary shop was agreed upon to support seamless functioning.
14. It was conferred that the lift would be revamped within the upcoming year.
15. A detailed contemplation was done on the extension of the College building.
16. A discourse upon felicitating Prathiksha, who secured the 9th Rank in the Mangalore University Examinations.
17. The Principal notified everyone regarding the commencement of the Bridge Courses from all the programs for the academic year 2024-25.
18. Placement Training would be conducted on Soft Skills by Magic Bus India for the final years in the I Term.
19. It was declared that the Induction Programme for the first years would be carried out on 12th, 13th and 14th August.
20. It was apprised that an additional generator would be purchased for optimal productivity.
21. It was resolved that an extension must be done for the Boys Washroom.

22. It was communicated that Department of Physical Education would be established.

23. A detailed discussion was made upon crafting an MOU with the MSDC.